Institution: University of Arizona (104179)

Overview

Academic Libraries Overview
Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.
Changes to reporting for 2019-20
There are no changes to this survey component.
For 2020-21 changes, please review the preview screens available on the Survey Materials page.
Data Reporting Reminders
Report all data for fiscal year (FY) 2019. Fiscal Year 2019 is defined as the most recent 12-month period that ends before October 1, 2019, that corresponds to the institution's fiscal year.
Coverage
Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2019. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.
Resources
To download the survey materials for this component: Survey Materials
Visit the Academic Libraries Resource page for additional reporting resources.
To access your prior year data submission for this component: Reported Data
For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Parent child allocation factors

The **Academic Libraries survey** report submitted under this UnitID is a combined report that includes data for all the locations listed below. Because this is a combined report, you must provide allocation factors that indicate how the data should be distributed among all included institutions. Allocation factors are percentages. The allocation factors you provide will be used to allocate reported data to each component location and create derived variables for the **IPEDS Data Feedback Reports**.

Enter allocation factors in the spaces provided; use whole numbers only. Percentages must add to 100%. You may not leave any cell blank. You will not be able to lock your data if this section is not completed.

UnitID	Name of Institution	City, State	Allocation factor	2018-19 Allocation factor
104179	University of Arizona	Tucson, AZ	99 %	**100**
487296	University of Arizona-Sierra Vista	Sierra Vista, AZ	1 %	**0**
		Total:	100 %	

If this list of institutions is not complete, or is incorrect in any way, or if you would like to report data for each component institution instead of submitting a combined report, or if you have any questions or concerns, please call the Help Desk at
1-877-225-2568.

You may use the space below to **provide context** for the data you've reported above.

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Screening Questions

Were your annual total library expenses for Fiscal Year 2019:

○ Less than $100,000	◉ Greater than or equal to $100,000

Is the library collection entirely electronic?

◉ No	○ Yes

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Library Collections/Circulation and Interlibrary Loan Services

	Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection				
NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2019.					
Library Collections	**Physical**		**Digital/Electronic**		**Total**
		Prior Year Amount		Prior Year Amount	
Books	2,491,995	**2,710,461**	2,283,311	**2,052,083**	
Databases			942	**1,135**	
Media	272,625	**6,274,912**	187,399	**121,355**	
Serials	25,835	**4,025**	333,346	**251,334**	
Total	2,790,455	**8,989,398**	2,804,998	**2,425,907**	5,595,453
Library Circulation	87,421	**182,836**	4,480,954	**4,560,589**	4,568,375

Does your institution have Interlibrary Loan Services ?

○ No

◉ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	31,527	**37,813**
Total interlibrary loans and documents received	18,945	**26,667**

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

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Expenses

Section II: For degree-granting institutions with library expenses >= $100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2019.		
		Prior Year Amount
❓Indicate the number of **branch and independent libraries** (exclude the main or central library).	4	**4**
❓**Expenses**	**Amount**	
Total **salaries and wages** for the library staff	11,036,414	**11,876,917**
Are staff **fringe benefits** paid out of the library budget?		
○ No		
◉ Yes **Total Fringe benefits**	3,315,965	**3,523,190**
Materials/services expenses		
One-time purchases of **books**, **serial back-files**, and other materials	1,516,309	
Ongoing commitments to subscriptions	14,314,217	
All other materials/services costs	598,843	
Total materials/services expenses	16,429,369	**15,770,670**
Operations and maintenance expenses		
Preservation services	0	
All other operations and maintenance expenses	4,315,276	
Total operations and maintenance expenses	4,315,276	**4,315,276**
Total Expenses	35,097,024	**35,486,053**
Total Expenses (minus Fringe Benefits)	31,781,059	**31,962,863**

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

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Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

	○ Keyholder	○ SFA Contact	○ HR Contact
	○ Finance Contact	⊙ Academic Library Contact	○ Other

Name: Lara Miller
Email: laramiller@email.arizona.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

8.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	40.00 hours	hours	1.00 hours	0.50 hours
Other offices	hours	hours	hours	hours

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2019.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	2,491,995	2,283,311
Databases		942
Media	272,625	187,399
Serials	25,835	333,346
Total Collection	2,790,455	2,804,998
Total Circulation	87,421	4,480,954

Expenses	Amount
Salaries and wages	$11,036,414
Fringe benefits	$3,315,965
Materials/services expenses	$16,429,369
Operations and maintenance expenses	$4,315,276
Total expenses	$35,097,024

Edit Report

Academic Libraries

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Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (272,625) is outside the expected range of between 4,392,439 and 8,157,385 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Switched ILS systems- discrepancies due to migration			
Screen Entry	The calculated value (2,790,455) is outside the expected range of between 6,292,579 and 11,686,217 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Switched ILS systems- discrepancies due to migration			
Screen Entry	The number entered (87,421) is outside the expected range of between 127,986 and 237,686 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Switched ILS systems- discrepancies due to migration. Additionally, library circulation of physical materials has been trending downwards.			
Screen Entry	The number entered (187,399) is outside the expected range of between 84,949 and 157,761 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Switched ILS systems- discrepancies due to migration			
Screen Entry	The number entered (25,835) is outside the expected range of between 2,818 and 5,232 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Switched ILS systems- discrepancies due to migration			
Screen Entry	The number entered (333,346) is outside the expected range of between 175,934 and 326,734 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Switched ILS systems- discrepancies due to migration			